

School Food Service Training

TOPIC:	Resource Management for a Successful Administrative Review
DATE:	April 2, 2020
TARGET AUDIENCE:	Experienced and New Directors, CNP Business Managers, CNP Accountants/Bookkeepers
LOCATION:	LSU Pennington Biomedical Research Center Pennington Conference Center – Room 326 6400 Perkins Road Baton Rouge, LA 70808

		Learning Topic Codes**	CE Hours*
8:30 – 9:00 a.m.	Registration		
9:00 – 9:45 a.m.	Introduction to Resource Management Off-site Tool 700 Questions Resource Management Risk Indentifiers	3300, 3320, 3260	0.75
9:45 a.m. – 11:00 a.m.	Maintenance of the Nonprofit School Food Food Service Account Revenue from NonProgram Foods Indirect Costs Equipment Documenting Internal Control Procedures	3300, 3310, 3320	1.25
11:00 a.m. – 12:00 p.m.	Key Points for a Successful Resource Management Review Question & Answer Session	3300, 3350	1

***Total Continuing Education (CE) Hours: 3.0**

****Resources**

- Off-site Tool: http://cnp.doe.louisiana.gov/DNAMemos/SFS/Forms/AR_Off-site_Assess_Tool_SY1819.final.docx
- Resource Management Risk Indicator Tool: <https://bit.ly/2AoNwxn>
- Indirect Costs Guidance: <https://fns-prod.azureedge.net/sites/default/files/cn/SP60-2016a.pdf>
- [USDA Memo SP56-2013](#) Collaboration with State School Business Officials on new Administrative Review Section: Resourcement Management <https://www.fns.usda.gov/collaboration-state-school-business-officials-new-administrative-review-section%C2%A0resource-management>

*****Learning Topic Codes:** 3300 Financial Management, 3320 Compliance with Regulations/Policies, 3260 Administrative Review, 3310 Meal Counting, Claiming, Managing Funds, 3350 Pricing