

School Food Service Training

TOPIC:	Paid Lunch Equity, Calculating Average Meal Cost and how to complete SFS Annual Applications
DATE:	Wednesday, May 8, 2019
TARGET AUDIENCE:	Experienced and New Directors, CNP Business/Financial Staff
LOCATION:	LSU Pennington Biomedical Research Center Pennington Conference Center – Room 326 6400 Perkins Road Baton Rouge, LA 70808

		Learning Topic Codes**	CE Hours*
8:00 – 8:30 am	Registration		
8:30 – 10:00 am	Paid Lunch Equity Tool	3300, 3350	1.50
10:00 – 10:15 am	Policy Checklist	3200, 3300	0.25
10:15 – 10:30 am	Break		
10:30 – 11:00 pm	Collection Officials	3200, 3300	0.50
11:00 – 11:30 pm	Collection Procedures	3200, 3300	0.50
11:30 – 11:45 pm	Waivers	3200, 3300	0.25
11:45 – 12:15 pm	Lunch		
12:15 – 1:15 pm	Calculating Average Meal Cost	3300, 3350	1.00
1:15 – 2:15 pm	Schedule A: Sponsor Meal Info <ul style="list-style-type: none"> • Average Meal Costs • Paid Meal Prices • Employee and At Cost Prices Unpaid Meal Charge Policy	3200, 3300	1.00
2:15 – 3:15 pm	Schedule A: Site Participation List <ul style="list-style-type: none"> • Address Changes • Offer Versus Serve Training Dates State Attendance Factor	3200, 3300	1.00
3:15 – 3:30 pm	Break		
3:30 – 4:00 pm	Labor Expenses	3200, 3300	0.50
4:00 – 4:30 pm	Income and Expenses	3200, 3300	0.50
4:30 – 5:00 pm	Questions and Answers with State Agency		

***Total Continuing Education (CE) Hours: 7.00**

****Resources**

- Paid Lunch Equity Tool (main page – CNP site)
- Average Meal Cost Tool (CNP site/School Food Service Forms/School Food Service – General)

*****Learning Topic Codes:** 3200 Program Management, 3300 Financial Management, 3350 Pricing

*Agenda is subject to change.